**Veterans’ EHRM Oversight Act of 2017 – Deliverables Description**

The documents listed below are mandated by the Veterans’ EHRM Oversight Act of 2017 and due to Congress between 5 and 30 days after enactment. Please review the deliverable descriptions to familiarize yourself with them and that the final drafts will need full review and concurrence. When the drafts are ready for submission to VAIQ, offices will be notified beforehand.

| **Document** | **Description** | **Deadline** | **Expected Submission Date** | **Content Owner** | **Status (1/8/18)** | **Timeline of Events** |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Integrated Master Plan | The Integrated Master Plan (IMP) is a collection of EHRM program milestones that form the requirements needed to deliver the program’s objective. The IMP is not a schedule based on calendar dates. Instead it a listing of all events required to obtain the outcome outlined in the program’s Statement of Objectives. | Within 30 days after enactment + quarterly report | TBD | Steven Lang |  |  |
| 1. Integrated Master Schedule | The Integrated Master Schedule (IMS) is a time-based schedule of networked tasks that are necessary requirements for program completion. The IMS is traceable to the IMP and WBS and is used to evaluate progress towards meeting program objectives. | Within 30 days after enactment, quarterly report | TBD | Steven Lang |  |  |
| 1. Program Management Plan | The Program Management Plan (PMP) is a formal approved document used to guide both program execution and program control. The plan is used to document approved program scope as well as the processes by which the program will be controlled. | Within 30 days after enactment | TBD | Steven Lang |  |  |
| 1. Annual and Lifecycle Cost Estimates | A life cycle cost estimate (LCCE) for an information technology (IT) system provides a comprehensive estimate of all the resources needed to plan, develop, implement, and sustain an IT system.  The LCCE should include all past, present, and future costs associated with a program or system without regard to funding source. | Within 30 days after enactment + quarterly report | TBD | John Ellsworth/Tommy Barnes |  |  |
| 1. Cost Baseline | The cost baseline is the portion of the program baseline that outlines the predicted costs of the program and when those costs will be incurred. It is used to monitor and control the overall cost performance of the program. | Within 30 days after enactment | TBD | John Ellsworth/Tommy Barnes |  |  |
| 1. Performance Baseline | The performance baseline is the accepted and approved program plan and its related documents. The Program baseline includes the schedule baseline, cost baseline, and scope baseline. | Quarterly Report | TBD | Steven Lang |  |  |
| 1. Health IT Strategic Architecture Plan | The EHRM Health IT Strategic Architecture Plan describes the high level strategy for EHRM implementation. Initially a 2-3 page document with the conceptual diagrams showing the components, then grow into a full document. | Within 30 days after enactment | TBD | Terry Luedtke |  |  |
| 1. Transition Plan for Implementing Updated Architecture | Transition Plan (Pivot Plan) is an a unified EHRM-centered Plan covering the areas of EHRM Portfolio, Strategy, Timelines/Milestones, Budget and Personnel. | Within 30 days after enactment | TBD | Terry Luedtke |  |  |
| 1. Data Migration Plan | The Data Migration Plan describes the process and technology to be utilized to migrate data from the VA to Cerner.  The plan will describe how data will be prioritized and migrated from the VA VistA systems to the Cerner HealtheIntent Platform which will in-turn be used to populate the Millennium EHR  platform. | Within 30 days after enactment | TBD | Jack Bates |  |  |
| 1. ~~System and Data Security Plan~~ - VA EHRM Information Assurance (IA) security strategy | The VA EHRM Information Assurance (IA) security strategy is still under development, modeled off the IPO iEHR IAS and DHMSM Master Plan. VA EHRM IA program will develop capabilities to support DHMSM Cybersecurity efforts and coordinate joint requirements through IPO. DoD granted the authority-to-operate for MHS GENESIS (joint EHR system) and maintains the authorization package/security plan in e-MASS (DoD GRC tool). Interagency VA/DoD information assurance strategies will govern the activities of both agencies post-IOC to manage all continuous monitoring activities of the system. | Within 30 days after enactment | TBD | Casey Johle |  |  |
| 1. Application ~~Implementation~~  Migration Plan | The Application Migration Plan depicts the migration of each component of VA’s Electronic Health Record (EHR) to the commercial products which will replace them. This document will be updated quarterly until finalized to accurately reflect the planned migration. |  | TBD | Dan Carroll |  |  |
| 1. System Design Documents | Missing | Within 30 days after enactment | TBD | CTO Leads |  |  |
| 1. Legacy VistA Standardization, Security Enhancement, and Project Plan | Missing | Within 30 days after enactment | TBD | Randy Brown/Dick Rickard |  |  |
| 1. Health Data Interoperability Management Plan | The HDIMP outlines the strategy, guidance, roles, responsibilities, and activities of the IPO that are necessary to achieve and improve health data exchange and terminology standardization for the electronic health records (EHRs) of the Departments and other government and non-government partners.   The document is released annually.  Major changes to the (EHRs) of one or more department, other government entity or non-government partner that are in finalized and approved state may necessitate updates to the document prior to an annual release. | Within 30 days after enactment | TBD | John Burke (IPO) |  |  |
| 1. Community Care Vision and Implementation Plan |  | Within 30 days after enactment | TBD | Dr. Shaman Singh |  |  |
| 1. Budget Reconciliation Report |  | Quarterly Report | TBD | John Ellsworth/Tommy Barnes |  |  |
| 1. Risk Management Plan and Risk Register | The Risk Management Plan (RMP) outlines the program’s processes and standards for identifying, assessing, and monitoring program Risk. It also includes foreseen risks, impacts, and identifies mitigation plans for those risks. | Quarterly Report | TBD | Steven Lang |  |  |
| 1. Contract Award, Order, or Agreement |  | Within 5 days after enactment | TBD |  |  |  |
| 1. Explanation of contract award, order, agreement or change |  | Within 10 days after enactment | TBD |  |  |  |